

## Select Committee Agenda



### **Communities Select Committee Tuesday, 16th January, 2018**

You are invited to attend the next meeting of **Communities Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping**  
on **Tuesday, 16th January, 2018**  
at **7.00 pm** .

**Glen Chipp**  
Chief Executive

**Democratic Services  
Officer**

A Hendry, Democratic Services  
Tel: (01992) 564243 Email:  
democraticservices@eppingforestdc.gov.uk

**Members:**

Councillors Y Knight (Chairman), G Shiell (Vice-Chairman), R Baldwin, A Beales, R Butler, K Chana, R Gadsby, L Girling, S Heap, L Hughes, S Jones, A Mitchell, D Sunger, B Surtees and H Whitbread

<b>SUBSTITUTION NOMINATION DEADLINE: 6.00pm</b>
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<b>This agenda replaces the one sent out for the 11 December 2017 meeting that was cancelled due to adverse weather conditions. This agenda also contains an extra report at agenda item 12.</b>
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**1. APOLOGIES FOR ABSENCE**

**2. SUBSTITUTE MEMBERS (MINUTE ITEM 39 - 23.7.02)**

(Director of Communities) To report the appointment of any substitute members for the meeting.

**3. NOTES OF PREVIOUS MEETING (Pages 5 - 12)**

(Director of Governance) To agree the notes of the meeting of the Select Committee held on 7<sup>th</sup> November 2017.

**4. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE/WORK PROGRAMME (Pages 13 - 20)**

(Chairman / Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Committee. This is attached along with an ongoing work programme. Members are asked at each meeting to review both documents.

**6. ANNUAL REVIEW OF PROTECTED CHARACTERISTICS - HOME SEEKERS AND LETTINGS (Pages 21 - 26)**

(Director of Communities) to consider the attached report.

**7. KEY PERFORMANCE INDICATORS 2017-18 QUARTER 2 PERFORMANCE (Pages 27 - 34)**

(Chief Executive) to consider the attached report.

**8. CORPORATE PLAN KEY ACTION PLAN 2017-18 QUARTER 2 PROGRESS (Pages 35 - 46)**

(Chief Executive) to consider the attached report.

**9. HOME OPTIONS CHOICE BASED LETTINGS SCHEME - PROGRESS REPORT (Pages 47 - 52)**

(Director of Communities) to consider the attached report.

**10. HRA FINANCIAL PLAN 2017/18 - SIX MONTH REVIEW (Pages 53 - 76)**

(Director of Communities) to consider the attached report.

**12. RATIONALISATION OF SHELTERED HOUSING ASSETS - INITIAL SCOPING REPORT (Pages 77 - 86)**

(Director of Communities) to consider the attached report.

**13. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**14. FUTURE MEETINGS**

To note the future meeting dates for this Committee:

13<sup>th</sup> March 2018.